

# FINVENT

SOFTWARE SOLUTIONS

## **IT & Technical Consultant**

Finvent, since 2001, is a successful regional provider of award-winning software and services provider to the investment management industry. We are also the exclusive regional distributor and professional services partner of SS&C Advent Software.

Our clients span across 15+ countries include asset managers, wealth managers, banks, family offices, fund managers, fund administrators and prime brokers.

Our solutions streamline their daily processes for portfolio management, trading and order management, risk management & compliance, portfolio accounting, performance analytics, client & statutory reporting and more.

### **Description**

We are seeking a talented and service-minded person to join our team as an IT & Technical Consultant.

This is a unique opportunity to blend your strong technical industry knowledge with financial technology skills (we offer extensive training), in a vibrant, international work environment.

- Install, configure, and manage VMware virtualization technologies and infrastructure
- Install, configure, and manage backup technologies and Storage infrastructure
- Monitor and maintain the infrastructure to ensure its secure and up-to-date with the latest security patches
- Network Configuration and deep knowledge
- Document system configurations, technical diagrams, and standard operating procedures
- Work collaboratively across Advent Professional Services teams on technical matters.
- Oversee and implement Advent upgrades and patch releases
- Analyze customer's business and technical requirements.
- Analyze integration points in client workflows and Advent products based on their business needs
- Install, upgrade, and troubleshoot Advent products.
- Configure and automate products to best meet client's workflow and procedures.
- Conduct client Training on use and administration of applications.
- Manage time to maximize agenda and delivery of critical components.
- Advise and make recommendations to management concerning infrastructure and related issues

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- Automate via scripting and other tools to gain efficiencies and reduce opportunities for human error
- Be positive on product and technology certification training, as business needs dictate

### Qualifications Requirements

- Strong knowledge with Microsoft Windows Server, Active Directory, IIS, Microsoft SQL Server, VMWare, Hyper-V
- Knowledge of Cyber Security Principles, Penetration Testing and Vulnerability Assessment
- Knowledge of Office 365, Azure and other Microsoft technologies will be considered as an advantage
- Firewall and network administration
- Excellent communication skills, written and verbal, including experience with technical documentation
- Experience in deployment strategies for new technologies within a geographically diverse environment
- Relevant University degree is required; post graduate is preferred
- Very good written and spoken communication in English and Greek is required. Skills in other European languages will be considered as an advantage
- A positive person, results oriented and team worker is sought

### Benefits

On top of working in a challenging ever-changing sector, award winning software products and an excellent, friendly team, we are offering:

- Competitive salary and bonus payment plans
- Private health & medical insurance plan
- International product certification and continuous training programs
- Work for a high impact global-standards company
- Become part of a mission-driven team which constantly learns and improves
- Be part of a socially responsible entity and with a group of like-minded people

Your race, age, ethnicity or disability, gender identity and expression make no difference to Finvent. We want to attract, develop, promote and retain the best people based only on their abilities and professional behavior.

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**CV Submission (in English) & Communication Address:**

**[hr@finvent.com](mailto:hr@finvent.com)**

**CODE: ITC24**

**All applications are confidential.**

**Please Respond ONLY if you comply with most Job Qualifications**

Disclaimer: Finvent collects and processes personal data in accordance with the EU General Data Protection Regulation (GDPR). We are bound to use the information provided within your job application for recruitment purposes only and not to share these with any third parties. We will keep your resume in our database for potential future consideration. In case you want to be deleted from our database you can contact us via email at [hr@finvent.com](mailto:hr@finvent.com)